

APPROVED

**VIRGINIA BOARD OF MEDICINE
SPECIAL CONFERENCE COMMITTEE
MINUTES**

April 13, 2017

**Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite #300**

Henrico, Virginia

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 9 a.m.
- MEMBERS PRESENT:** Wayne Reynolds, D.O., Chair
Isaac Koziol, M.D.
David Giammittorio, M.D.
- STAFF PRESENT:** William L. Harp, Executive Director of the Board
Jennie F. Wood, Case Manager, Discipline
Melanie Pagano, Adjudication Specialist
- MATTER:** **Matthew B. Gavin, M.D.** License No.: 0101-043432
Case No.: 173597
- DISCUSSION:** Dr. Gavin appeared before the Committee in person in accordance with a Notice of the Board dated February 15, 2017. Dr. Gavin was represented by James N. Knaack, Esquire.
- The Committee fully discussed the allegations in the Notice with Dr. Gavin.
- CLOSED SESSION:** Upon a motion by Dr. Koziol, and duly seconded by Dr. Giammittorio, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Gavin. Additionally, he moved that Dr. Harp and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

DECISION:

Upon a motion by Dr. Giammittorio, and duly seconded by Dr. Koziol, the Committee made certain findings of fact and conclusions of law and voted to dismiss the matter.

VOTE:

The vote was unanimous.

ADJOURNMENT:

The Committee adjourned at 9:39 a.m.



Wayne Reynolds, D.O., Chair

5/18/17
Date



William L. Harp, M.D., Executive Director

5/19/17
Date